

# **Request for Proposal Process**

## **Access to the General Curriculum Grants 2009**

**Notification Date:** November 3, 2008  
**Letter of Intent Due Date:** December 1, 2008  
**Proposal Notification Date:** December 12, 2008  
**Proposal Due Date:** January 16, 2009  
**Initial Notification Date:** February 13, 2009  
**Final Notification Date:** March 13, 2009  
**Funds Available:** July 1, 2009  
**Grant Evaluation Due:** September 1, 2010

**Eligible Applicants:** Projects may be proposed by Utah Institutions of Higher Education.

### **Awards 2009-2010**

#### **Access to General Curriculum**

- **Math:** 3-5 projects, total amount available = \$75,000
- **Literacy:** 20 projects, total amount available = \$100,000
- **Autism:** total amount available = \$50,000

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### **Background:**

The Special Education Section of the Utah State Office of Education is requesting a letter of intent for proposed discretionary projects. This will assist us in addressing our most critical priorities in the upcoming year. Using this information will also provide preliminary budget information for our fiscal planning. Enclosed is information related to the State Office of Education priorities for Fiscal Year 2009-2010.

### **CONTENTS**

**State Performance Plan Indicators**

**Utah Criterion-Reference Test Results**

**Utah Accountability Information Aggregate Report 2007-08 School Year**

## **Priority: Access to the General Curriculum**

**Numeracy**

**Literacy**

**Math**

In preparing students with disabilities to participate in state assessments, districts must be able to align curriculum and instruction for all students with academic content standards, facilitate the development of effective interventions to enable students to meet these high standards, become proficient in using data to drive educational decisions at all levels, and deliver professional development focused on targeted improvement strategies.

Discretionary projects under this program priority must show evidence of student achievement, how achievement will be monitored, and how evidence of achievement will be documented. The project funds are to assist districts, in collaboration with an Institute of Higher Education (IHE), close the achievement gap of students with disabilities in standards-based reform.

To be considered for funding, all applicants must demonstrate the following:

- a) How their project will improve outcomes for students with disabilities.
- b) How their project will collaborate with Utah Institutions of Higher Education and the USOE and, as a result of that collaboration, build capacity.
- c) How their project aligns with Utah State Office of Education State Performance Plan (SPP).
- d) How their project will use effective, research-based training practices and methods.
- e) How their project will train educators to use scientifically validated interventions and instructional procedures with students with disabilities.
- f) How their project will use other funding sources and in-kind resources to leverage state funds.

For Additional Information

Numeracy: Contact Julie Mootz, [juliemoo@updc.org](mailto:juliemoo@updc.org), 801.272.3431

Literacy: Contact Janet Gibbs, [janet.gibbs@schools.utah.gov](mailto:janet.gibbs@schools.utah.gov), 801.538.7716

Autism: Contact Jocelyn Taylor, [Jocelyn.taylor@schools.utah.gov](mailto:Jocelyn.taylor@schools.utah.gov), 801.538.7726

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**Step 1: Submit a one page** “letter of intent” indicating interest & topic due by 5 PM December 1, 2008. Letters must include the following and be limited to **one page** in length for each proposed project.

- Name and address of the LEA/school, along with the name and phone number of a contact person.
- An **abstract** of the proposed project including (1) the personnel need(s) being addressed, (2) proposed audience & partners, (3) nature and extent of project activities, (4) description of outcomes, (5) estimated costs.

Letters will be reviewed, applicants with high ratings will be asked to submit a full proposal.

**Send proposal letter of intent to:**

**Nan Gray, Director Special Education**  
**Utah State Office of Education**  
**P.O. Box 144200**  
**250 East 500 South**  
**Salt Lake City, Utah 84114-4200**

(801) 538-7991 (FAX)

**Step 2:** After receiving an invitation in response to the letter of intent, submit full application (due January 16, 2009).

Stakeholder panel review and funding selected projects (February 4, 2009). Grantees will be notified on or before February 13, 2009 with any changes or adjustments that are needed.

Grants will be funded for the period of July 1, 2009 – June 30, 2010.  
A grant evaluation report is due September 1, 2010

For Additional Information

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